

GREATER COLUMBIA BEHAVIORAL HEALTH Policies and Procedures

Category: Clinical
Approved On: 11/7/05
Approved By: The Board of Directors
Revised: 00/00/00
Effective Date: 15 days from approval/ last revision

No.: CL333.00

Title: Inpatient and Community Care Coordination Policy

I. Scope:

This service provision policy applies to all Greater Columbia Behavioral Health (GCBH) Regional Office, Member Governments, and subcontractors. All mental health services (reported and /or reimbursed) shall be delivered in accordance with this policy.

II. Purpose(s):

The purpose of this policy is to provide GCBH Regional Office, Member Governments, and subcontractors with clearly defined standards for care coordination of for inpatient and community care.

III. Policy:

GCBH shall ensure that the Regional Office, Member Governments and subcontractors provide care coordination of for inpatient and community care.

IV. Responsibility:

GCBH through its contracted provider network delegates the responsibility of providing care coordination for inpatient and community care.

V. Requirements:

- A. Inpatient and community care coordination shall promote rapid and successful reintegration of consumers to the community from hospitals.

- B. Contact and coordination with inpatient staff must occur within three working days of a voluntary or involuntary admission.
- C. Participate in treatment and discharge planning with hospital staff throughout inpatient admission to assist with appropriate and timely discharge for all individuals regardless of diagnosis.
- D. Coordinate with hospital staff to develop appropriate community placement and treatment service plans.
- E. Ensure, at a minimum, on e follow-up service within 7 days from discharge and one follow-up service within 30 days of discharge.

VI. Scheduled Review of this Policy:

The review of the GCBH policies and procedures manual is on a two year cycle. The GCBH policy review and revision approval process is a three month process. This policy is scheduled to be reviewed every second year:

- A. by GCBH staff by September of even years,
- B. by the Regional Advisory Board (RAB) by October of even years,
- C. by the GCBH Board of Directors by November of even years, and
- D. outside of the schedule if required.