

same manner that it issues other materials about policies and procedures to the family of the incapacitated consumer or to his/her agent, a surrogate or other concerned persons in accordance with State statutes. Network providers ensure that this information is given to the consumer once he/she is no longer incapacitated or unable to receive it. Determinations of capacity are made in accord with the provisions of RCW 71.32.110 and 71.32.130.

- C. Advance Directives executed in accordance with Chapter 71.32 RCW are presumed valid. The inability to honor one or more provisions of a Directive does not affect the validity of the remaining provisions.
- D. Consumers are informed that complaints concerning noncompliance with Advance Directives may be filed with the Department of Social and Health Services, Mental Health Division Quality Assurance and Improvement Section – 1-888-713-6010.
- E. The GCBH Central Office is responsible for monitoring for changes in State laws regarding Advance Directives, for notifying network providers of such changes, and for assuring that a revised policy is available to all network providers within ninety (90) days of the effective date of the State law.

PROCEDURE

- 1. Mental Health Advance Directive forms, brochures, and additional information are available on the DSHS website: <http://www1.dshs.wa.gov/mentalhealth>
- 2. Provision of information regarding Advance Directives is documented in each consumer's record via a signed Attestation verifying that the consumer has received and understands the information regarding Advanced Directives, and either has or has not chosen to execute an Advance Directive.
 - 2.1. A sample Attestation is available on the GCBH website at www.gcbh.org, under Policies, Procedures, Plans and Forms.
- 3. On-site audits of network providers conducted by GCBH include checks for evidence of compliance with the provisions of this policy. When a need for corrective action is identified during such audits, network providers address compliance issues via their quality improvement processes and provide evidence of sustained improvement. GCBH staff review audit findings for trends requiring system level intervention, and report such to the GCBH Quality Management Oversight Committee for action.

APPROVAL

/s/ William Wilson

William Wilson, DrPH
Director

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