



**NAME:** BOARD OF DIRECTORS  
**MEETING DATE:** MARCH 4, 2010  
**MEETING TIME:** 9:00 A.M.  
**MEETING LOCATION:** GCBH REGIONAL OFFICE  
**KEY CONTACT:** BOB KOCH  
**PREPARED BY:** JULIE LAPIERRE

**VOTING MEMBERS PRESENT:** KEVIN BOUCHEY-YAKIMA COUNTY, RICK WEAVER-KLICKITAT COUNTY, CHUCK REEVES-COLUMBIA COUNTY, PERRY DOZIER-WALLA WALLA COUNTY, PAUL JEWELL-KITTITAS COUNTY, MAX BENITZ-BENTON COUNTY, GAIL PRICE-ASOTIN COUNTY, GAYLE FLEMING-GARFIELD COUNTY, BOB KOCH-FRANKLIN COUNTY.  
**PHONE:** KIRBY RICHARDS-SKAMANIA COUNTY, MIKE BERNEY-WHITMAN COUNTY.  
**OTHER BOARD MEMBERS PRESENT:** STEVE HILL, DIMITA WARREN, DAVE HOPPER, CARRIE HUIE-PASCUA, BEV DOW.  
**STAFF:** JACKIE DAVIDSON, KEN ROUGHTON, JULIE LAPIERRE, TROY WILSON, JIM BELL.  
**GUESTS:** MIKE NORTON, YOLANDA MADRIGAL, AMY EDWARDS, GABRIELLA BARKER, VALERIE HENNESSY, KARLA GRAY, GORDON BOPP, JOEL MIRANDA, BROOKE DUBOIS, ED THORNBRUGH, LINDA ROBB.

### MINUTES

#	Item	Discussion	Discussion Leader	Action
1.	<b>Call to Order</b>	The meeting was called to order at <a href="#">9:00:26 AM</a>	Bob Koch	
2.	<b>Introductions</b>	Introductions were held by those in attendance.	Bob Koch	
3.	<b>Agenda Changes</b>	Add: <ul style="list-style-type: none"> <li>Two additional committee membership applications under Clinical Director's Committee</li> </ul>	Bob Koch	<b>Max Benitz moved to approve the agenda, Steve Hill seconded, carried.</b>
4.	<b>Previous Board Minutes</b>		Bob Koch	<b>Max Benitz moved to approve February 2010 meeting minutes, Gail Price seconded, carried.</b>
5.	<b>Executive Session (if needed)</b>	N/A	Bob Koch	
6.	<b>Funding &amp; Fiscal Operations Committee</b>	No meeting was held in February. The committee is considering changing its meeting date to flow better with the Board meeting schedule.	Mike Berney	
7.	<b>Information Systems Committee</b>	Committee Recommendation for Professional Service Agreement with Will Clemmer for programming services. Ken reported that earlier this week, on March 1, he asked Will do some work on a data submission due Tuesday at the request of the actuary. Will's PSA had expired at the end of February so he did this work without one. This work was necessary as the basis for improvement to GCBHs actuary numbers. The adjustment will cut GCBH's potential reduction in half.	Mike Berney	<b>Chuck Reeves approved the Professional Service Agreement between Will Clemmer and GCBH effective March 1, 2010 Max Benitz seconded, carried.</b>
8.	<b>Quality Management Oversight Committee</b>	The QMOC is recommending for approval three performance measures pertaining to (per contract): <ol style="list-style-type: none"> <li>Care Coordination and Continuity</li> <li>Effectiveness of Care, Quality of Care and/or Quality of Life &amp;</li> </ol>	Dimita Warren	<b>Max Benitz moved to approve three performance measures pertaining to Care Coordination and Continuity; Effectiveness of Care,</b>

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	<b>(QMOC)</b>	<p>Outcomes</p> <p>3. Access and Availability</p> <p>GCBH is required by contract to submit the approved measures as a contract deliverable to HRSA.</p> <p>QMOC is also recommending the approval of Timothy Hoekstra's membership application.</p>		<p><b>Quality of Care and/or Quality of Life &amp; Outcomes; and Access and Availability, Chuck Reeves seconded, carried.</b></p> <p><b>Bob Koch appointed Tim Hoekstra to QMOC.</b></p>
9.	<b>Clinical Directors Committee</b>	Last month the Board approved the Clinical Directors Committee as a standing committee reporting directly to the Board. We have asked provider agencies to submit applications for the committee which we now submit for approval.	Ken Roughton	<b>Bob Koch appointed the following to the Clinical Directors Committee: Linda Robb, Amy Edwards, Rochelle Brunsdon, Nancy Probst, Kirby Richards, Jack Maris, Danika Roberts, Timothy Hoekstra, Courtney Hesla, Rhonda Allenger, Todd Wagner, Debbie Dumont, and Gordon Cable.</b>
10.	<b>Children's Oversight Committee</b>	This committee meets quarterly and is composed of various professionals from child serving systems to discuss issues affecting children. Jackie also attends a State Care Coordinator's meeting and recently both committees have been discussing similar topics such as cuts to the mental health system as well as to Children's Administration. <a href="#">9:21:29 AM</a>	Jackie Davidson	
11.	<b>Multi Cultural Competence Committee</b>	No meeting was held in February.	Kelly Howard or designee	
12.	<b>Bylaws Revision</b>	Jim reported that he has received comments from four counties. These draft bylaws will be placed on the Board agenda on April 1 for approval.	Jim Bell	
13.	<b>ESH Consortium</b>	The consortium continues to work on the RSNs/ESH working agreement. If Board members have any comments, they can be routed to Mike.	Mike Berney	
14.	<b>Executive Committee</b>	No meeting was held in February. Kevin Bouchey has offered to fill the secretary position.	Bob Koch	<p><b>Chuck Reeves moved to appoint Kevin Bouchey to the Secretary position, Paul Jewell seconded, carried.</b></p> <p><b>Paul Jewell moved to approve February 2010 warrants and vouchers, Gail Price seconded, carried.</b></p>

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				<p><b>Executive Committee Voucher Approval February 2010</b>  The following vouchers are approved for payment:</p> <p><b>Voucher Warrant Numbers</b></p> <table border="0"> <tr> <td>943665 – 943701</td> <td style="text-align: right;">\$3,557,369.66</td> </tr> <tr> <td>943305 – 943336</td> <td style="text-align: right;">841,205.06</td> </tr> <tr> <td>944731 – 944772</td> <td style="text-align: right;">1,493,033.86</td> </tr> </table> <p><b>Benefit Warrant Numbers</b></p> <table border="0"> <tr> <td>943426 – 943441</td> <td style="text-align: right;">25,603.42</td> </tr> </table> <p><b>Payroll Warrant Numbers</b></p> <table border="0"> <tr> <td>227207 – 227212</td> <td style="text-align: right;">3,284.10</td> </tr> <tr> <td>49803 – 49814</td> <td style="text-align: right;">42,885.76</td> </tr> <tr> <td>227063 – 227066</td> <td style="text-align: right;">12,202.83</td> </tr> </table> <p><b>EFT Deposit-Treasurer Remittance Tax Deduction</b> <u>19,883.51</u></p> <p><b>Total Warrants Issued</b> \$5,995,468.20</p>	943665 – 943701	\$3,557,369.66	943305 – 943336	841,205.06	944731 – 944772	1,493,033.86	943426 – 943441	25,603.42	227207 – 227212	3,284.10	49803 – 49814	42,885.76	227063 – 227066	12,202.83
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15.	<b>Regional Office Update</b>	<p><b>Director – Ken Roughton</b>  <u>Medical Director Update</u>  We are currently negotiating with Keith Brown, M.D., have checked his references and sent him a draft Professional Services Agreement for review. We are planning to send his resume out to the Personnel Committee and if they agree will forward to the Board. We also would want to set up a time for provider staff to meet with Dr. Brown. In the absence of having a medical director on contract, single bed certifications are currently are being approved retroactively.</p> <p>Karla Gray urged the Board to consult with hospitals on the Westside before making this decision.</p> <p><u>Clinical Decision Designation</u>  Formal designation is requested for Ken Roughton to make clinical decisions in the absence of a Chief Clinical Officer.</p> <p><u>Committee Meeting Date</u>  When the Board moved their meeting a few years ago to the first Thursday, it ended up putting the Board meeting a week prior to when the Committees meet. Since the Board acts on committee recommendations,</p>	Staff	<p><b>Rick Weaver moved to approve Ken Roughton to make clinical decisions, Max Benitz seconded, carried.</b></p>														

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		<p>it would make sense to have the Committees meet prior to the Board. We can either change the Board meeting date or change the meeting dates of the committees. The affected committees are Funding, IS, QMOC and Clinical Directors. We could possibly schedule a two day block of time for these four committees. With Board approval will ask for input from each of the committees.</p> <p><u>Actuarial Update</u>  We were notified from Mercer (actuary) and DSHS about three weeks ago the rate determined by the actuary would amount to a 4.9% funding reduction for GCBH. Since then a significant amount of time has been spent by our staff to clarify issues for Mercer in an effort to minimize our reduction. GCBH's data issues went back to the time without an IS Director and change in platforms which impacted the accuracy of our data. Currently GCBH is providing fewer services than in 2008. To recover from the current lower lever, we will need to produce more services with less funding in the future.</p> <p><u>County Business Plans</u>  Last year our three small counties completed a business plan process which resulted in the plans being accepted by the Board. Because of issues that need to be addressed as a result of the actuary study, it would be beneficial for all GCBH counties to submit business plans. The next actuary study may begin as early as July 1. Since the State is now looking at our performance, we have four months to make improvements. Business plans would enable us to set goals and targets to measure against.</p> <p>To assist in business plan development we are reproducing a one page summary from Mercer that will be given to all providers each month. It will include all the service codes that Mercer uses for comparison. Monthly feedback will allow us to see issues immediately. There is currently no uniformity within the RSNs or among RSNs in coding. Business plans will help us in becoming more consistent in coding. Business plans would be updated annually.</p> <p><u>Legislative Update – Rick Weaver</u>  Actuary rates have to be updated every year. The actuaries look at cost, Medicaid eligibles, the number of services provided and then apply assumptions and produce for each type of client, a range of rates that</p>		<p><b>Consensus of the Board to continue with rescheduling of committee meeting dates.</b></p> <p><b>Rick Weaver moved that each county, working with each of its providers, work to track every dollar that comes in, in order to improve documented services through submission of business plans according to template by July 1, 2010, Max Benitz seconded, carried.</b></p>

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		<p>would be adequate to allow service to be provided. GCBH has been in a range for five years and has progressively moved toward the bottom. The composite rate for GCBH is \$21.75. The state is now setting new rates and has identified some of GCBH's funding as "unproductive" which now places us on their radar screen. Examples of unproductive dollars are county administration and high cost per service. Less productive RSNs receive a lower rate band. Currently the state is talking about .9% cut to GCBH.</p> <p><u>Bill Review</u>  DSHS Breakup - Newest version allows DSHS overarching authority with four discrete administrations.</p> <p>Proviso for children's mental health - Senate language included asking how the state will answer the DRW lawsuit.</p> <p>SB6733 - Bill has died but may resurface as a budget proviso. RSNs and counties will participate in a workgroup which will prepare for next legislative session. RSN Directors are supportive of a statewide solution.</p> <p><b>Finance – Troy Wilson</b>  <a href="#">10:31:51 AM</a>  <u>Monthly Financial Statements</u>  The balance sheet shows that because our eligibles have increased, our revenue is higher than expected. In FY09, eligibles are about 5% higher than in FY08. The sheet also shows the amount under "available as fluctuating" has been distributed.</p> <p><u>ITA Judicial Billings</u>  The intent of our policy is that GCBH will reimburse Benton, Franklin and Yakima Counties for ITA Judicial costs in the amount of \$216,373.05 and once it is determined how this will be paid, we will submit bills for the out of RSN charges. Clarification is also needed to reimburse Benton/Franklin for back hearings. Payment options are to use operating reserves or take funds out of monthly payments.</p> <p>Commissioner Benitz stated that costs from inside the RSN should come from the funding formula (from now forward) and the operating reserve should be used for retroactive billings.</p>		<p><b>Chuck Reeves moved to include Benton/Franklin Counties under same intent as Yakima County (retroactive to July 1, 2009), Kevin Bouchev seconded, carried.</b></p> <p><b>Rick Weaver moved to use Non Medicaid operating reserve for back bills from July 1, 2009 - January 31, 2010 and use monthly withhold from then forward <u>and</u> put a condition on the non Medicaid reserve for RSN-wide use and Board approved purposes, Paul Jewell seconded, Max Benitz opposed, carried.</b></p>

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		<p>Concerns were raised about this issue not going through the FFOC, but it was clarified that the committee has had input.</p> <p>Clarification is also needed from the Board on the definition of “aggressive legal action” as stated in the policy. Currently we believe that for out of RSN counties we would send a letter first. It was clarified that up to two letters would be sent requesting payment. If payment not received then a third letter would be sent from legal counsel requesting payment, explaining that if payment not received, that legal action would be taken. It was suggested that these steps would be sufficient to meet the policy and we could come back and ask the Board to make the decision about legal action. Staff will update the Board on our progress with compliance with the policy.</p>		
16.	<b>Regional Advisory Board</b>	Items are listed on the summary provided in the packet and included a presentation from two youths now in recovery after benefitting from Wraparound services.	Bev Dow	
17.	<b>Public Comment Period</b>	Karla Gray introduced her replacement at YVMH, Gabriella Barker. Karla Will stay on at YVMH in occupational therapy department.	Bob Koch	
18.	<b>Other Business</b>	N/A	Bob Koch	
19.	<b>Adjournment</b>	The meeting was adjourned at <a href="#">11:15:38 AM</a>	Bob Koch	

Respectfully Submitted:

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Kevin Bouchey, Secretary