



NAME: BOARD OF DIRECTORS
MEETING DATE: FEBRUARY 4, 2010
MEETING TIME: 9:00 A.M.
MEETING LOCATION: GCBH REGIONAL OFFICE
KEY CONTACT: BOB KOCH
PREPARED BY: JULIE LAPIERRE

VOTING MEMBERS PRESENT: RICK WEAVER-KITTITAS COUNTY, RAY THAYER-KLICKITAT COUNTY, CHUCK REEVES-COLUMBIA COUNTY, PERRY DOZIER-WALLA WALLA COUNTY, MAX BENITZ-BENTON COUNTY, KIRBY RICHARDS-SKAMANIA COUNTY, BOB KOCH-FRANKLIN COUNTY. VIA TELEPHONE: DOUG MATTOON-ASOTIN COUNTY, MIKE BERNEY-WHITMAN COUNTY.

OTHER BOARD MEMBERS PRESENT: DIMITA WARREN-COLUMBIA COUNTY, DAVE HOPPER-WALLA WALLA COUNTY, CARRIE-HUIE PASCUA-BENTON/FRANKLIN COUNTIES, BEV DOW-REGIONAL ADVISORY BOARD. VIA TELEPHONE: GAIL PRICE-ASOTIN COUNTY.

STAFF: KEN ROUGHTON, JULIE LAPIERRE, JIM BELL, TROY WILSON, SUZANNE SHAFER.

GUESTS: PAT UNDERWOOD, MIKE NORTON, MIKE KERLIN, LINDA ROBB, NORMAN MILLER, TIMOTHY HOEKSTRA.

MINUTES

#	Item	Discussion	Discussion Leader	Action
1.	Call to Order	The meeting was called to order at 9:01:01 AM	Bob Koch	
2.	Introductions	Were held by those in attendance.	Bob Koch	
3.	Agenda Changes	New Board Appointments: <ul style="list-style-type: none"> Perry Dozier – Walla Walla County replacing Greg Tompkins Kevin Bouchey – Yakima County replacing Steve Hill as primary director, Steve Hill is the alternate. Remove from agenda: <ul style="list-style-type: none"> Under the Director’s Report #3-Professional Services Agreement/Will Clemmer 	Bob Koch	Kittitas County holds the proxy for Yakima County. Max Benitz moved to approve the agenda, Ray Thayer seconded, carried.
4.	Previous Board Minutes		Bob Koch	Chuck Reeves moved to approve the January 2010 minutes, Max Benitz seconded, carried.
5.	Executive Session (if needed)	N/A	Bob Koch	
6.	Funding & Fiscal Operations Committee	No meeting held in January Next meeting February 9, 2010.	Mike Berney	
7.	Information Systems Committee	No meeting held in January Next meeting February 9, 2010.	Mike Berney	
8.	Quality Management Oversight Committee	No meeting held in January Next meeting February 9, 2010.	Dimita Warren	

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9.	Interlocal Agreement/ Bylaws Revision	<p>Issues related to Bylaws Revision</p> <p><u>Quorum Clarification</u> Jim presented a clarification of quorum definition, which creates two types of quorums:</p> <ul style="list-style-type: none"> • For general business a quorum of majority of directors or alternates • For the Director only votes, quorum would be six votes or a majority of the 11 county directors as a whole. <p><u>Executive Committee</u> The Executive Committee's role was clarified for Board members. This committee cannot take action unless first authorized by the Board. The Board also ratifies the actions of the Executive Committee at each Board meeting.</p> <p>Committee membership is composed of officers of the Board and the past chair. There is a question about whether Executive Committee members need to be primary directors (county commissioner), and because the current past chair is not a primary director, should he be a voting member of the Executive Committee? Options for clarification include:</p> <p>Option A: removes anyone who is not a director Option B: leaves anyone who is not a director on the committee but they cannot vote Option C: leaves membership as it is as</p> <p>The Bylaws will be revised to include these two clarifications and sent out today for review. A 30-day notice is required for changes to the bylaws once written notice occurs. Since February is a short month, adoption of the new bylaws will be on the Board agenda in April.</p> <p>A suggestion was made that in the future prior to meetings that require county commissioners to vote that plenty of notice be given.</p>	Jim Bell	<p>Chuck Reeves moved to insert option C (leave language as it is currently regarding Executive Committee composition) and quorum definition including suggested new definition submitted by legal counsel, Rick Weaver seconded,</p> <p>There was a suggestion to separate the recommendations into two motions.</p> <p>New motion: Chuck Reeves moved to insert option C under quorum definition (leave membership as is), Rick Weaver seconded, carried.</p> <p>Discussion: Alternates cannot vote on items that are director only votes. This language would allow two quorums, one for regular business and one for the issues that require a majority of directors. If there are 7 commissioners present and the vote is 5-2 that would not constitute a majority for the purpose of that issue. We would need 6 director votes on the specific director required issues per the Interlocal Agreement.</p> <p>Chuck Reeves moved to approve language submitted by counsel for resubmittal to the Board in the future bylaws change, Ray Thayer seconded.</p>
10.	ESH Consortium	<p>At the last meeting, the consortium discussed the safety recommendations that have come in related to supervision of patients. The hospital will separate forensic and civil populations which, from the hospital's</p>	Mike Berney	

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		<p>perspective, impacts staffing and discharge planning. ESH also recently received JCAHO and CMS reviews and is in the process of corrective action related to the CMS review. The consortium is beginning work on the ESH/RSNs working agreement. Send comments or suggestions to the GCBH Office or to Mike directly.</p>																										
11.	Executive Committee	<p>Legislative Update – Rick Weaver</p> <ul style="list-style-type: none"> • The budget message at the state level is to preserve state only dollars. • Public safety bills may result in studies with decisions next year. • There are a number of bills related to Involuntary Treatment Act (ITA) law changes. SB6733 is related to allocating responsibility for court related costs. WSAC is asking for statewide solution but this will need further study. • Several bills about increasing sales tax and what the money can be used for. • GAU bills with specific time limits. • Children’s mental health carve out is alive again possibly in study form. • Move Medicaid authority from DSHS to Healthcare Authority. It is not known if this would change our system. 	Bob Koch	<p>Max Benitz moved to approve January 2010 warrants and vouchers Kirby Richards seconded, carried.</p> <p>Executive Committee Voucher Approval January 2010 The following vouchers are approved for payment:</p> <table border="0"> <tr> <td>Voucher Warrant Numbers</td> <td></td> </tr> <tr> <td>941869 – 941933</td> <td style="text-align: right;">\$3,626,567.07</td> </tr> <tr> <td>942575 – 942601</td> <td style="text-align: right;">156,108.61</td> </tr> <tr> <td>Benefit Warrant Numbers</td> <td></td> </tr> <tr> <td>941488 – 941502</td> <td style="text-align: right;">25,138.85</td> </tr> <tr> <td>Payroll Warrant Numbers</td> <td></td> </tr> <tr> <td>226812 – 226817</td> <td style="text-align: right;">3,284.10</td> </tr> <tr> <td>49193 – 49204</td> <td style="text-align: right;">43,367.45</td> </tr> <tr> <td>226672 – 226674</td> <td style="text-align: right;">6,446.20</td> </tr> <tr> <td>EFT Deposit-Treasurer</td> <td></td> </tr> <tr> <td>Remittance Tax Deduction</td> <td style="text-align: right;">17,532.16</td> </tr> <tr> <td>Total Warrants Issued</td> <td style="text-align: right;"><u>\$3,878,444.44</u></td> </tr> </table>	Voucher Warrant Numbers		941869 – 941933	\$3,626,567.07	942575 – 942601	156,108.61	Benefit Warrant Numbers		941488 – 941502	25,138.85	Payroll Warrant Numbers		226812 – 226817	3,284.10	49193 – 49204	43,367.45	226672 – 226674	6,446.20	EFT Deposit-Treasurer		Remittance Tax Deduction	17,532.16	Total Warrants Issued	<u>\$3,878,444.44</u>
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12.	Regional Office Update	<p>Director – Ken Roughton <u>Legislative Update</u> In addition to what was covered above, the deadline for bills is February 2nd in the House and February 5th in Senate. A hearing is being held for SB6733 today.</p> <p><u>Resolution 10-01 Establishing GCBH Committees</u> The Clinical Directors committee is currently a sub-committee of the Quality Management Oversight Committee. We request to make this a Board subcommittee. In the past we have underutilized the expertise and knowledge of this committee. They would meet on a regular basis and report to the Board with an appointed Board member with clinical knowledge that could report to the full Board. It would report the same as the other committees. Dr. Lippman be leaving GCBH at the end of the month and will not be acting as the chair of this committee. We also have an inquiry from someone who is interested in our Medical Director position.</p>	Regional Office Staff	<p>Rick Weaver moved to adopt the American Psychological Association Code of Ethics, Max Benitz seconded, carried.</p> <p>Max Benitz moved to approve resolution 10-01 – Establishing GCBH Committees, Mike Berney seconded, carried.</p>																								

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		<p><u>Ethics</u> We will need to track out of network requests better in the future. There is an ethical angle involved in the requests. Because we do not have a code of ethics adopted we need to adopt an official code of ethics such as American Psychological Association code of ethics. This would be the foundation upon which defenses for out of network denials are made, would give us consistency in our basis for decisions and cover GCBH's clinical activities. Providers or their staff would not be affected.</p> <p><u>EQRO Recommendations</u> This document was distributed from HRSA staff which are recommendations but they have identified as findings. Some disagreement among HRSA staff about how they are going to implement the recommendations. If RSNs are resistant to implementation of the recommendations they will show up in contract next cycle.</p> <p><u>ITA Policy</u> Our policy was presented to the RSN Directors and the ESH Consortium. The eastern RSNs were more open to the policy, but the western RSNs were reluctant to receive billings and pay GCBH. Billings are in process and most obstacles have been resolved.</p> <p>Finance – Troy Wilson <u>Monthly Financial Statements</u> The balance sheet lists 1.7M under fluctuating. After the Revenue & Expenditure report is completed some additional funding will be distributed the by end of the month. A high percentage of this funding is Medicaid.</p> <p>The income statement shows we are 25% of the way through our budget cycle, 25% of revenue has been received and we have spent 24% of our expenses.</p> <p><u>ITA Judicial Billing Summary</u> We have yet to receive a billing from Yakima County; they are looking for a mechanism to forward the invoice, due to HIPAA issues.</p> <p><u>Professional Services Agreement Summary</u> The summary was reviewed.</p> <p>Our auditor is leaving in a few weeks. Fiscal site visits will be put on hold for a few months until a new person is hired.</p>		

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13.	Multi-Cultural Competence Committee	Did not meet this month.	Carrie Huie-Pascua	
14.	Public Comment Period	N/A.	Bob Koch	
15.	Other Business		Bob Koch	
16.	Regional Advisory Board	<p><u>Meeting Summary</u></p> <ul style="list-style-type: none"> • Received a report from the PACT team. • Report on new mental health block grant tool. • Updates <p>Regarding mental health block grant, Ken reported that a paperwork increase is coming out of HRSA. For smaller counties the paperwork requirements might be too high and there has been discussion about funding going only to larger counties and some state only dollars going to smaller counties on lieu of block grant funding. This will be discussed further at the Funding and Fiscal Operations Committee.</p>	Bev Dow	
17.	Adjournment	The meeting was adjourned at 10:09:11 AM	Bob Koch	

Respectfully Submitted:

Secretary